



Montessori Elementary Charter School

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Medication Use in the School Setting

Dear Parents/Guardians,

Medication use and related policies must comply with Local, State, and Federal Regulations. Montessori Elementary School does not allow for any student to carry any medication on their person or in their personal belongings. All medication entering the school must comply with the guidelines included in this document.

Proper medication improves outcomes related to disease management, student attendance, attention span, performance, and student safety. When the school system supports medication compliance, the medication is more likely to provide the desired effect. This will allow students to develop healthy, compliant habits that lead to becoming health-responsible adults.

For a student to have a medication in the school, all of the following components must be satisfied:

Must be on file with the school nurse

- ✓ Physician Permission/Authorization to Administer Medication
- ✓ Parent/Guardian Permission to Administer Medication
- ✓ Medication name, dose, administration directions, special handling and/or storage considerations
- ✓ Side effects of medication
- ✓ Student medication record to document receipt by the school
- ✓ Nursing care plan of action, for chronic issues, to be documented by school RN and Parent/Guardian

School regulations regarding medication:

- ✓ Parent /Guardian must deliver medication to the school and is responsible for renewing supplies.
- ✓ Disposal of unused/discontinued medication if not claimed by Parent/Guardian after five school days' notification.
- ✓ The medication must be received by the school Health Staff and stored in its original container, labeled with the student's name, name of the drug, directions concerning dosage, time of day to be taken, physician's name and date of prescription.
 - ★ The parent may ask the pharmacist for an extra labeled container when purchasing the medication.
- ✓ Medications will be kept in a locked box, in a specified area with access only to staff members dedicated to student care.
- ✓ Medications must be current; no expired medications are allowed on campus.
- ✓ No over the counter medications allowed unless produced with a doctor's order with a set of dosage instructions.

If you have any concerns regarding a health issue pertaining to your child, please contact the school RN to set up a meeting to create a plan of care specific for your child's needs.

Wishing you Health,

Lynn Marie Barras, M.Ed.
Principal, MECS