

Hello Montessori Families,

My apologies for this late message – it's been a busy two days! Our Instructional Staff met yesterday for a day-long orientation, and were hard at work today arranging and organizing their classroom environments – we Montessorians appreciate having this time to attend to details!

Friday Meet & Greet

Friday's 'Meet & Greet' event at school is really meant for families of new students, or students entering Upper Elementary this year; if you can't make Friday's event, we will happily meet & greet you & your child on Monday!

Volunteers Needed

There are volunteer opportunities in all classrooms & common areas, ranging from outdoor work to painting, or sorting and cleaning... we have something for everyone! ☺

If you are able to assist us with any of the following projects, we will credit you double service hour points! Thanks for replying to this message with your availability and your project preference. If you are unable to volunteer support during the week, there will be a **Campus Tidy-up on Saturday, August 20th @ 10 a.m.** - bring your own gloves & rake or garden hoe.

Painting Projects

Ms. Sonia – Wednesday, Thursday: floor & wall painting

Ms. Michelle – Wednesday, Thursday: Touch-up shelves walls/doors/baseboards

Ms. Emmylou, Mrs. Penny, Ms. Mendy, Mrs. Fran – Wednesday – Friday: check-in for detail painting projects, as needed

Cleaning Projects

All Rooms – Wednesday – Friday: wiping-down all shelves, tables, chairs

All Lower & Upper Elementary Rooms – Thursday, Friday: steam clean all area rugs

All Refrigerators – Wednesday, Thursday: clearing & cleaning

Ms. Ashlie & Ms. Sonia – Wednesday, Thursday: Clean, Sort & Store Art Supplies

All Serving Ware – Wednesday – Friday: take home to sanitize in hot water

All Classrooms – Wednesday – Friday: Launder (cold water & hang/air dry) work rugs

All Classrooms – Wednesday – Friday: Wipe down wooden chairs & tables with Murphy's Oil Soap

All Lower & Upper Elementary Classrooms – Wednesday, Thursday: Clean out map storage unit & wipe down laminated maps

Ms. Michelle – Wednesday, Thursday: Clean out rainbow-colored paper drawers

Construction Projects

Ms. Michelle – Wednesday – Friday: Add L-brackets to wobbly shelf units (needs power drill)

Ms. Michelle – Wednesday – Friday: Securely hang "CONCHS" tile mosaic above entry door

Ms. Ashlie, Mrs. Jennifer – Wednesday – Friday: Securely hang adjustable shelving

Miscellaneous Projects

All Lower & Upper Elementary Classrooms – Wednesday, Thursday: Sharpen colored pencils & collate/organize folders

All Classrooms – Wednesday - Friday: Apply felt circles to ends of chair & floor table legs

Ms. Michelle – Wednesday – Friday: Erase pencil marks inside Word Study master books

Common Area – Thursday: Gather discard items and deliver to a charitable organization

All Classrooms/Common Area – Wednesday - Friday: Hang art

There are also items on each classroom wish list, which will be published on our school's web site by Friday. We are currently in need of two 2-drawer filing cabinets for two of our teachers. Thanks for supporting free, public Montessori education!

*All materials purchased to complete classroom tasks can be credited as volunteer hours, at a rate of \$20 = 1 hour / (save your receipts)

Staff will be on campus as early as 8:00 each morning; I look forward to having your helping hands!

Wishing everyone a peaceful night,

Lynn Marie Barras, Ed.M.
Principal, Key West Montessori Charter School
1400 United Street, #110
Key West, FL 33040
305.294.4910, ext. 203